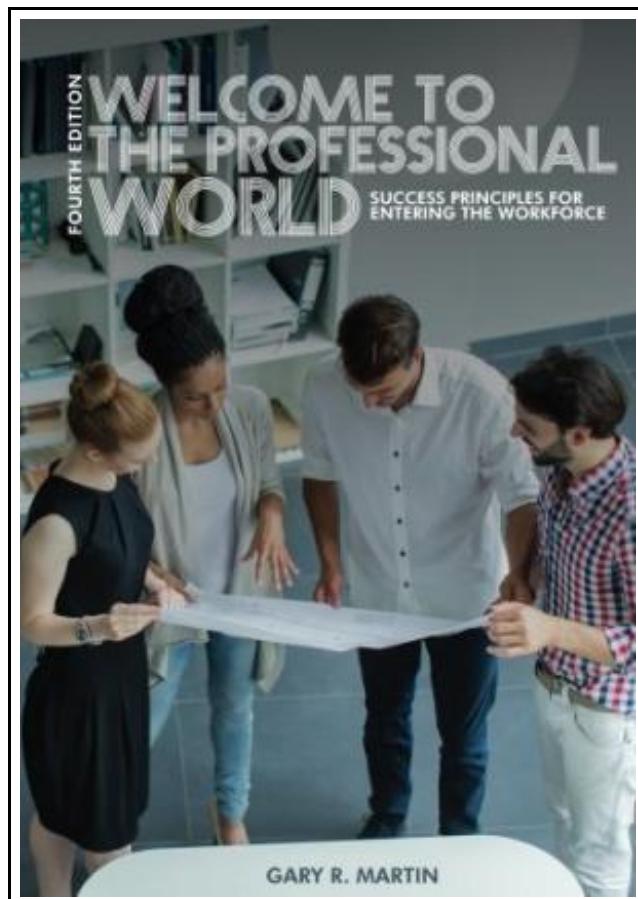


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Cognella Press, 2015. Paperback. Condition: New. 4th Fourth Edition, Fourth ed.. Language: English . Brand New Book. Welcome to the Professional World: Success Principles for Entering the Workforce teaches students the kind of professionalism they need to know in order to transition from school to work. The book coaches them in success-oriented fundamentals. A collection of notes, resources, and short essays, the book is based on interviews with those who are new to the workforce along with their supervisors. The material gives aspiring professionals insight into the workplace. It spares them the kind of embarrassment that comes from making basic behavioral mistakes in a professional setting. This new, updated edition includes important information on benefits and financial planning, extensive bulleted dos and don ts, e-mail ethics and efficacy, a section on work-life balance, and information on romances in the workplace. Filled with useful advice, Welcome to the Professional World is an excellent resource for any course that prepares students to leave the classroom and enter the next phase of their working lives whether as recent high school graduates or as post-graduate school skilled professionals. Gary Martin earned his doctorate in education at University of the Pacific, where he is now a professor in the School of Engineering and Computer Science and the director of the Heyborne Leadership Academy. Dr. Martin has served the Cooperative Education program at University of the Pacific for over thirty years. In 2014 he received both The Professor Who Changed My Life Award and the Faculty Mentor Award. Dr. Martin's professional writing has appeared in the Journal of Cooperative Education and the Journal of Engineering Education. He is the author of several books including Welcome to the Professional World, now in its fourth edition.



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